

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, July 28, 2014
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley, Kim Daughtry, Sam Low and John Spencer

COUNCILMEMBERS ABSENT: Councilmembers Tageant and Holder

STAFF MEMBERS PRESENT: City Administrator Jan Berg, City Attorney Cheryl Beyer, Planning Director Becky Ableman, Public Works Director Mick Monken, Human Resource Director Steve Edin, Interim Police Chief Dan Lorentzen, and Deputy City Clerk Kathy Pugh

OTHERS: Dr. Gary Goldbaum, Director, Snohomish County Health District

Excused Absence. Councilmember Daughtry moved to excuse Councilmembers Tageant and Holder, seconded by Councilmember Low. Motion passed unanimously (5-0-0-2).

Guest Business. Dr. Goldbaum, Director of the Snohomish County Health District, spoke about an opportunity for the City of Lake Stevens to participate in a project with graduate students in the Community Oriented Public Health Practice Program at the University of Washington involving the students interviewing community members regarding concerns and expectations as they relate to the new marijuana laws. The city would receive a report at the conclusion of the interview process. Dr. Goldbaum anticipated the interviews would begin the first week of December and that the City would receive the final report before Christmas. There is no cost to the City. There was consensus among councilmembers to participate in this project.

Consent Agenda:

MOTION: Councilmember Daughtry moved, Councilmember Spencer seconded, to approve the Consent Agenda: (A) Approve 2014 vouchers [Payroll Direct Deposits 7/15/2014 for \$135,746.49, Payroll Checks 37128-37130 for \$5,404.49, Tax Deposits 7/15/2014 for \$56,537.76, Electronic Funds Transfers ACH for \$28,329.32, Claims Checks 37131-37199 for \$121,947.09, Void check 37133 for \$35.00; (B) Approve Council regular meeting minutes of July 14, 2014. Motion passed unanimously (5-0-0-2).

Action Items:

20th Street Right of Way Deed of Acceptance – East Everett Investments – Ordinance No. 913: Public Works Director Monken recommended Council approve Ordinance 913, accepting right-of-way property from East Everett Investments. The property fronts on 10th

Street SE and is identified in the voluntary Mitigation Agreement previously approved by Council on December 9, 2013.

MOTION: Councilmember Welch moved, Councilmember Spencer seconded, to approve Ordinance 913, accepting right-of-way property fronting 20th Street SE from East Everett Investments, as identified in the Voluntary Mitigation Agreement approved by Council on December 9, 2013. Motion passed unanimously (5-0-0-2).

Grade Road Stabilization – Supplemental Contract: Public Works Director Monken reported on the status of Grade Road just north of 30th Street NE and requested Council authorize the Mayor to execute a Supplemental Agreement No. 1 to Professional Services Agreement regarding the 3000 block embankment stabilization of Grade Road. Once Robinson & Noble completes the design work Adopt-A-Stream will implement the plan.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to authorize the Mayor to execute a Supplemental Agreement No. 1 to Professional Services Agreement for the City of Lake Stevens re Grade Road 3000 block embankment stability. Motion passed unanimously (5-0-0-2).

North Davies Road – TIB Grant: Public Works Director Monken advised of an opportunity to apply to the Transportation Improvement Board (TIB) for a grant for sidewalk improvements on North Davies Road and requested Council authorize the commitment of \$103,446 in matching funds for a grant for this improvement project. This is a 25% match and funds come from the sidewalk reserve fund.

MOTION: Councilmember Low moved, Councilmember Spencer seconded, to authorize the commitment of \$103,446 for the City's match share for a Transportation Improvement Board (TIB) grant for a sidewalk placement on North Davies Road. Motion passed unanimously (5-0-0-2)

Music on the Lake Contract. City Administrator Berg advised that the U.S. Army Band is not able to appear on August 7, 2014 and the Arts Commission has arranged for The Rocket Band to perform that evening. The Arts Commission requests the Council allocate an additional \$600 to pay for this performance and also authorize the Mayor to sign a contract with The Rocket Band.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded to allocate an additional \$600 to the Arts Commission to pay The Rocket Band and to authorize the Mayor to enter into a contract with The Rocket Band. Motion passed unanimously (5-0-0-2).

Discussion Items:

Roadside Memorials: Public Works Director Monken reviewed his research on roadside memorials and requested Council Direction. The only variance in the proposal from other municipalities and Snohomish County is to include victims of violent crime. Memorials would require a formal application process.

There was consensus by Council to move forward with a Roadside Memorial Program.

2014 Mid-Year Financial Report: City Administrator Berg reviewed the mid-year financial summary and responded to Councilmembers' questions.

Salary Commission: Human Resources Director Edin reviewed the legal requirements for changing salaries of elected officials. He requested Council direction on amending the city code to provide for a salary commission. City Attorney Beyer said that a salary commission functions independently of the city council.

There was consensus to move forward with an ordinance establishing a salary commission.

Council Person's Business: Welch: Fire Commission; Spencer: regarding the salary commission it will be important to understand the additional costs when the sewer utility is in place; Low: Commended the city staff and departments on Aquafest; Daughtry: commended staff, the police department and especially Scott Wicken on Aquafest.

Mayor's Business: Commended the Aquafest event; attended North County Mayors meeting.

Staff Reports: City Administrator Berg: commended staff on Aquafest; there will be a debriefing that will be brought to Council. Planning Director Ableman: Snohomish County Tomorrow Steering Committee and Housing Alliance Committee meetings; will be in Olympia with the Department of Fish & Wildlife to do the first grant presentation on the boat launch; Snohomish County is ready to begin the public process for a skateboard park. Public Works Director Monken: the 4th NE notices to businesses regarding the elimination of street parking have been sent out. Interim Police Chief Lorentzen: Aquafest went well, there was a car-pedestrian accident off 91st near Lake Stevens Middle School.

Executive Session: Council recessed at 8:04 p.m. until 8:30 p.m. to discuss the Teamsters Collective Bargaining Agreement and to review qualifications of an application for public employment, with action to follow.

Council reconvened the public meeting at 8:30 p.m.

MOTION by Councilmember Welch, second by Councilmember Spencer, to authorize the Mayor to sign the Teamsters Collective Bargaining agreement for 2014-2015. Motion passed unanimously (5-0-0-2).

MOTION by Councilmember Spencer, second by Councilmember Welch to authorize the Mayor to enter into an employment agreement with Daniel Lorentzen, for Lake Stevens Police Chief and setting the salary at Level D. Motion passed unanimously (5-0-0-2).

Adjourn.

MOTION: Councilmember Daughtry moved, Councilmember Welch seconded, to adjourn the meeting at 8:31 p.m. Motion passed unanimously (5-0-0-2).



Vern Little, Mayor



Kathy Pugh, Deputy City Clerk